

## Bute and Cowal Area Committee Workplan 2020-2021

Committee Date	Report Description	Lead Service and contact officer	Regularity of occurrence/consideration	Date for Reports to Committee Services	Additional Comment
<b>March 2021</b>					
2 March 2021	Performance Review - Area Scorecard	Improvement and HR – Sonya Thomas	Quarterly Report	5 February 2021	
2 March 2021	Roads and Infrastructure Services Update	Development and Infrastructure	One off Report	5 February 2021	
2 March 2021	Strategic Housing Investment Plan (SHIP)	Director of Development and Infrastructure – Douglas Whyte	Annual Report	5 February 2021	
2 March 2021	Transport Update	Update by Chair	Quarterly	5 February 2021	As agreed at December 2020 meeting
2 March 2021	Lamont Bequest Applications	Legal & Regulatory Support – Stuart McLean		5 February 2021	
2 March 2021	Rothsay Townscape Heritage	Development and Economic Growth – Colin Fulcher	As required	5 February 2021	Exempt
<b>June 2021</b>					
1 June 2021	Performance Review - Area Scorecard	Improvement and HR – Sonya Thomas	Quarterly	7 May 2021	

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1 June 2021	Supporting Communities Fund – Grant applications	Community Planning – Sharon MacDonald	Annual Report	7 May 2021	Moved from March as per changes to cut off dates agreed at Council in Nov 2020
1 June 2021	Transport Update	Update by Chair	Quarterly	7 May 2021	
1 June 2021	Major Projects Update – CHORD/ CARS/THI (where appropriate)	Development and Infrastructure	As appropriate	7 May 2021	
1 June 2021	Major Projects Update – Queens Hall	Head of Commercial Services - John Gordon		7 May 2021	Moved from March with agreement from Chair
1 June 2021	Roads and Amenities Revenue and Capital Update (completed to date/programmed for next period)	Development and Infrastructure Hugh O'Neill	Quarterly Report	7 May 2021	
1 June 2021	6 monthly HSCP – Local Report (Highlight local issues)	Health & Social Care Partnership – Charlotte Craig	Bi-Annual Report	7 May 2021	
1 June 2021	Primary School Report 2020/21 - Bute and Cowal	Education Services	Annual Report	7 May 2021	

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1 June 2021	Cruach Mor and Clachan Flats Wind Farm Trusts	Legal & Regulatory Support – Stuart McLean	Annual Report	7 May 2021	
1 June 2021	Lamont Bequest Applications	Legal & Regulatory Support – Stuart McLean	As required	7 May 2021	Cut off for applications 15 May 2021
1 June 2021	TRO Update	Development and Infrastructure	On Off	7 May 2021	
<b>August 2021</b>					
31 August 2021	Performance Review - Area Scorecard	Improvement and HR – Sonya Thomas	Quarterly	6 August 2021	
31 August 2021	Roads and Amenities Revenue and Capital Update (completed to date/programmed for next period)	Development and Infrastructure Hugh O'Neill		6 August 2021	
31 August 2021	Annual Recycling Report (by area)	Development and Infrastructure John Blake	Annual Report	6 August 2021	
31 August 2021	Cruach Mor and Clachan Flats Wind Farm Trusts	Legal & Regulatory Support – Stuart McLean	Annual Report	6 August 2021	

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31 August 2021	Charitable Trusts, Bequests and Trust Funds	Legal & Regulatory Support – Stuart McLean	Annual Report	6 August 2021	
31 August 2021	Supporting Communities Fund – End of Project Monitoring Report	Chief Executive – Rona Gold/ Samantha Somers	Annual Report	6 August 2021	
31 August 2021	Major Projects Update – CHORD/ CARS/THI (where appropriate)	Development and Infrastructure	As appropriate	6 August 2021	
31 August 2021	Winter Gritting Policy	Head of Roads and Amenity Services	Annual Report	6 August 2021	
31 August 2021	Strategic Housing Fund	Director of Development and Infrastructure – Douglas Whyte	Annual Report	6 August 2021	
31 August	Lamont Bequest Applications	Legal & Regulatory Support – Stuart McLean	As required	6 August 2021	Cut off for applications 15 August 2021
<b>December 2021</b>					
7 December 2021	Performance Review - Area Scorecard	Improvement and HR – Sonya Thomas	Quarterly report	12 November 2021	

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7 December 2021	6 monthly HSCP – Local Report (Highlight local issues)	Health & Social Care Partnership – Charlotte Craig	Bi-Annual Report	12 November 2021	
7 December 2021	Secondary School Report - Dunoon Grammar School	Report by Head Teacher	Annual Report	12 November 2021	
7 December 2021	Secondary School Report – Rothesay Joint Campus	Report by Head Teacher	Annual Report	12 November 2021	
7 December 2021	ACHA Annual Update	Chief Executive - ACHA	Annual Report/Presentation	12 November 2021	
7 December 2021	HSCP Annual Performance Report	Health & Social Care Partnership – Charlotte Craig	Annual Report	12 November 2021	
7 December 2021	The Third Marquis of Bute's Silver Wedding Dowry Fund	Legal & Regulatory Support / Stuart McLean	Annual Report	12 November 2021	
7 December 2021	Major Projects Update – CHORD/ CARS/THI (where appropriate)	Development and Infrastructure	As appropriate	12 November 2021	
7 December 2021	Lamont Bequest Applications	Legal & Regulatory Support – Stuart McLean	As required	12 November 2021	Cut off for applications 15 November 2021

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<b>Future Reports – dates to be determined</b>					
	Major Projects Update - Rothesay Pavilion	Development and Infrastructure Services - Jonathan Miles			Members receiving monthly briefings - report to AC once all planning relating to works to completion finalised & agreed by SMT/Council